



REGIONAL
EDUCATIONAL
INSTITUTE

ACTVET License - 23/1994

IT ACADEMY
LANGUAGE ACADEMY
SOFTSKILLS ACADEMY



F R O M E D U C A T I O N T O E X C E L L E N C E



REGIONAL

EDUCATIONAL

INSTITUTE

CORPORATE PROFILE

CONTACT: **CORPORATE CONSULTANT** corporate@rei.ae **ACADEMIC DIRECTOR** director@rei.ae

+971 2 679 4948 info@rei.ae

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REI - UAE



ABOUT US *from education to excellence*

Regional Educational Institute (REI) has been in the forefront in delivering quality training programs since 1995. Our training programs have helped a significant amount of individuals uplift their careers not only in the functions they carried out but also in remunerations and future growth prospects. Similarly, our corporate training programs have helped many organizations in the region achieve better productivity and higher customer satisfaction levels.

OUR VISION



To be the leader in providing meaningful training solutions in the region and a significant contributor to UAE's vision of a KNOWLEDGE based economy.

OUR MISSION



To enable HUMAN CAPITAL development through our service offerings in all its fairness, honesty and with courtesy towards our customers, employees, eco-system and the society we are part of.

OUR VALUES



- Be ethical, sincere and fair in our transactions.
- Go that extra mile in exceeding customer expectations.
- Set high standards in our services and transactions and be recognized as a thought leader in the industry.
- Excel and keep improving ourselves and our service offerings thereby, offering the best to our customers.

OUR METHODOLOGY



We employ a carefully calculated methodology that allows us to design training courses in Abu Dhabi that target specific skill areas needed by the candidates.

Understanding the Client requirement

Cost effective prices well within the budget

Tailor made content outline for Clients

Understanding the market need and presenting more practical approach than theory (holistic)

Presenting content based on UAE industry practices

Equipping the trainees with trouble shooting methodologies and ready to use techniques

Approaching the course content with 3 factors (Knowledge, Experience & Personal Suitability)

Tailor made time distribution

Providing Case studies and live scenarios' with the content which will be UAE specific to imply in the day to day operations

Introducing SDL Techniques - Self Directed Learning Techniques ,virtual assistance if needed

Introducing Exclusive REI Training techniques – RAW (Reade Ask Write), TSM (Time Skill Matrix), CI (Compact & Integrated), RESULT to REST

Providing content material with Key pointers and tips and techniques under each heading

Providing UAE experienced Trainer to assist this project.

No other hidden costs and flexible training provider as per client's demands.

CISCO & MICROSOFT
ACADEMY

SOFT SKILLS &
PROFESSIONAL
ACADEMY

AUTODESK &
DESIGN
ACADEMY

LANGUAGE
ACADEMY



WHY REI?

"At REI, We Love What We Do & We Do What We Love"



ACTVET Approved Training Centre

More than **20** years of Industry Experience in delivering Professional Courses

More than **50** programs in Language, Management, Soft Skills, IT/Networking and International Courses

Autodesk Authorised Training Center

British Council Authorised IELTS Registration Center

ILM - UK Approved Center

CISCO Networking Live lab Facility

British Council Certified IELTS Trainers

Experienced & Qualified Softskills Trainers

Internationally Accredited with some of the TOP Notch **International Awarding Bodies**

State-Of-The-Art Classrooms enhancing student learning experience, equipped with the latest Teaching Aids

Exclusive **Live Net Work Lab** facility at our training premises for ALL our IT/Networking Courses



At REI we know the importance of accreditation and what it means to you and your employer.



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REI - UAE

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from education to excellence

OUR ACCREDITATIONS



Autodesk, Inc. is an American multinational software corporation that makes software for the architecture, engineering, construction, manufacturing, media, and entertainment industries. Autodesk, Inc., is a leader in 3D design, engineering and entertainment software. Since its introduction of AutoCAD software in 1982, Autodesk

continues to develop the broadest portfolio of 3D software for global markets. It's AutoCAD and Revit software is primarily used by architects, engineers, and structural designers to design, draft, and model buildings and other structures. Customers across the manufacturing, architecture, building, construction, and media and entertainment industries—including the last 19 Academy Award winners for Best Visual Effects—use Autodesk software to design, visualize, and simulate their ideas before they're ever built or created.

REI is an approved Institute of Leadership & Management (ILM) Training Centre providing Accredited Programs in the areas of Leadership & Management. ILM is the UK's largest management body, combining industry-leading qualifications and specialist member services. ILM was formed in November 2001 through the merger of the Institute of Supervision and Management (ISM) and NEBS Management (National Examining Board for Supervision & Management). ILM is highly passionate about good leadership and management, and in turn empowers / transforms individual and organizational performance. Over 750,000 managers have benefited from an ILM qualification or accredited training program in the past ten years, while 35,000 managers are now members of ILM. ILM awards qualifications to more than 95,000 managers every year across the world.



IELTS REGISTRATION CENTER | AUTODESK AUTHORIZED TRAINING CENTER
ILM APPROVED CENTER | PEARSON VUE TESTING CENTER

ACCREDITATIONS

REI is an authorized IELTS Registration Centre for British Council. IELTS is the world's most popular English language proficiency test with two million tests taken in the last year. Taking IELTS opens doors – it can help you live, study and work in 135 countries around the world. More than 8,000 organizations worldwide accept IELTS, including government, academic and employment institutions- including over 3,000 institutions in the USA. In fact, IELTS is the only English language test accepted for immigration purposes by all countries that require one. IELTS is designed to assess the language ability of candidates who want to work or study in countries where English is the language of communication.



REI is an approved PEARSON VUE Computer Testing Centre for IT Network and Management Programs.



REI is a ISO 9001:2008 Certified Vocational Training Center.



All our courses are carefully & professionally designed by subject matter experts in the respective domains, with an emphasis on practical and real time topics.

REI COURSES

COURSE OFFERED	DURATION (HRS)
SOFTSKILLS ACADEMY	
Human Resource Professional (ILM ACCREDITED CERTIFICATE)	40
Executive Secretarial (ILM ACCREDITED CERTIFICATE)	40
Office Administration (ILM ACCREDITED CERTIFICATE)	20
ILM - Institute of Leadership & Management	
a. Level 2 (Award in Leadership)	11
b. Level 2 (Certificate in Leadership)	57
c. Level 3 (Award in Management)	15
d. Level 3 (Certification in Management)	55
Business Ethics	10
Business Etiquette	10
Business Correspondence/Writing	20
Proposal Writing/Report Writing	20
Business Succession Plan	10
Interpersonal Skills	10
Communication Strategies	15
Business Communication	30
Assertiveness & Self Confidence	10
Public Speaking	10
Change Management	20
Coaching & Mentoring	15
Time Management	10
Leadership & Influence	10
Performance Management	10
Meeting Management	10

COURSE OFFERED	DURATION (HRS)
Presentation Skills	10
Attention Management	10
Conflict Resolution	10
Creative Problem Solving	10
Emotional Intelligence	10
Stress Management	10
Call Centre Training	20
Customer Service	20
Negotiation Skills	10
Successful Selling	10
Employee Motivation	10
Team Work & Team Building	10
Executive Secretarial	40
Office Administration	20
Basic Book Keeping	10
Anger Management	10
Personal Productivity	20
Train the Trainer	40
Personality Development	30

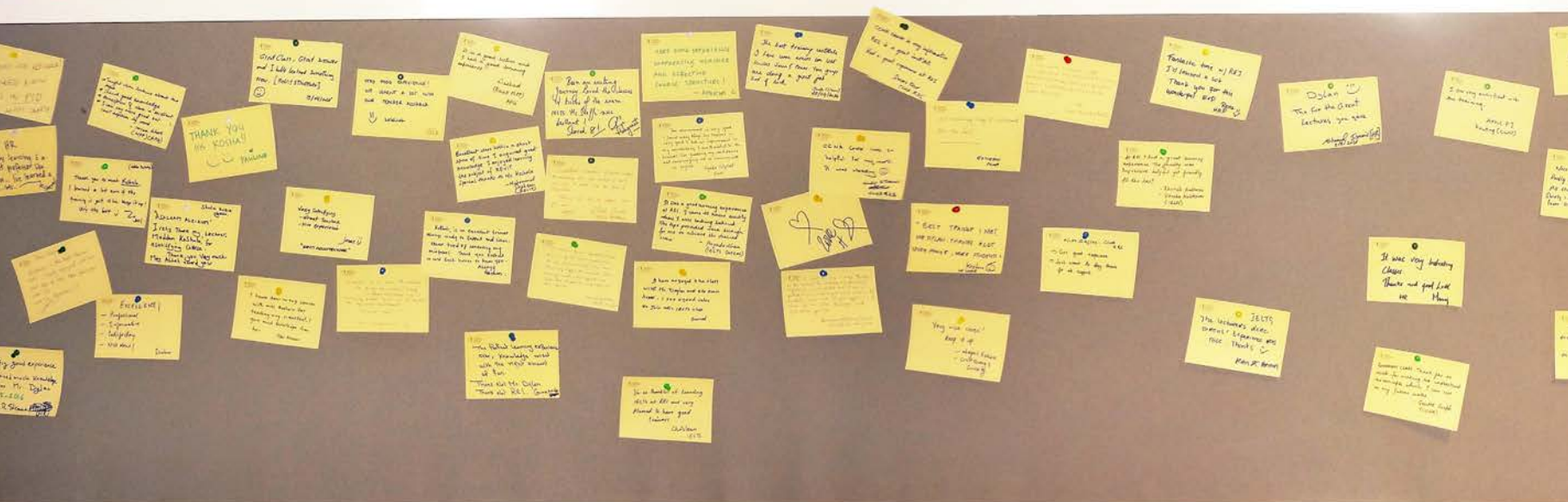


REI COURSES

Here at REI, we strive to ensure that our candidates are at par with industry standards and requirements.

COURSE OFFERED	DURATION (HRS)
IT ACADEMY	
MICROSOFT COURSES	
Associate Level	
MCSA-Windows Server 2012	60*3
Professional Level	
MCSE- Server Infrastructure	60*2
CISCO COURSES	
Associate Level	
a CCNA Routing & Switching	48
b CCNA Security	48
Professional Level	
a CCNP Routing, Switching & Trouble Shooting	50*3
MS OFFICE (ESSENTIALS/ADVANCED)	
a. MS Word	10
b. MS Excel	10
c. MS Powerpoint	10
e. MS Outlook	10
AUTODESK COURSES	
REVIT Architecture	36
REVIT MEP	36
REVIT Structure	36
Autocad 2D	30
Autocad 3D	30
3Ds Max (with Vray)	36

COURSE OFFERED	DURATION (HRS)
GRAPHICS & WEB DESIGN	
Photoshop CS6 (Core)	18
Photoshop CS6 (Classic)	36
Illustrator CS6	36
InDesign CS6	36
Flash	20
HTML	10
Dreamweaver	36
ACCOUNTING	
Peachtree	20
Tally	20
Quickbooks	20
Manual Accounts (Basics)	12
Manual Accounts (Intermediate)	20
Manual Accounts (Advanced)	20
LANGUAGE ACADEMY	
IELTS Coaching (Academic/General)	
English - Spoken & Written	30
a. Level 1 (Basic)	30
b. Level 2 (Intermediary)	30
Arabic - Spoken & Written	
a. Level 1 (Basic)	20
b. Level 2 (Intermediary)	40
c. Level 3 (Advanced)	60



OUR CLIENTS ARE OUR ASSETS

OUR CLIENTS

	AL FAHIM
	APG
	ATLAS GROUP
	EDGE MARKETING
	ELITE AGRO
	EMBASSY OF CANADA
	ETIHAD AIRWAYS
	ETISALAT ACADEMY
	GULF PRECAST
	HEXA MIDDLE EAST
	JALBOOT - ABU DHABI
	LIFE LINE HOSPITAL
	MAFRAQ HOTEL

	MERMAID CATERING
	NASCO
	NATIONAL BANK OF ABU DHABI
	PARK HYATT
	PASCALL+WATSON - ABU DHABI
	PETROFAC
	SAFE LIFT
	SIBCA ELECTRONICS
	SILVER COAST
	TELETRON
	TRANSAD
	TYCO
	UAE ACADEMY

OUR TESTIMONIALS

Lifeline Hospital, Abu Dhabi - Corporate Training for Customer Service and Excellence



"REI has been more than just a training provider; they have become a valued and integral partner. Our association with REI has resulted in positively shaping our organizational culture, as well as ensuring individual growth amongst our leaders. To be successful in an ever-increasing competitive Industry such as ours, you need an edge, and Vision more than provides that edge. I thank REI, for all their support thus far and look forward to continuing our association in the future."

National Bank of Abu Dhabi, Abu Dhabi - Corporate Training for Business English)



"The course was run in-house and was very professionally led. All the key principles Business English were covered, along with lots of worthwhile hints and tips."

Authority for Industrial Infrastructure Development for Abu Dhabi Government - Corporate Training for MS Excel Advanced & Outlook



"We found REI to be a quality training provider for MS Excel training with experienced trainers who implement innovative teaching techniques unlike other institutes who simply follows a syllabus."

OUR TESTIMONIALS

Embassy of Canada - Corporate Training for Client Management & Business Presentation



"The instructor demonstrated strong confidence about the subject and explained the topics in a very clear and understandable way. We are very satisfied with the training program and confident that it will improve our work performance."

Etisalat Academy (Secretary) Executive Secretarial Course



"The trainer had a strong command on the course and was a master in all topics which left me with a clear understanding of the training program. I will definitely recommend my peers to take up courses with REI."

NASCO - Dubai - Corporate Training for Client Management & Business Presentation



"Overall good learning experience throughout the session that is relevant to our work profile, could relate to the training module and came across useful information."

OUR FACILITIES



OUR FACILITIES



“WE LOVE UAE”



45TH UAE NATIONAL DAY COMMEMORATION #REI-UAE



+971 2 679 4948



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from education to excellence



THANK YOU

LOOKING FORWARD TO WORK WITH YOU

R E I S P O W E R E D B Y



TURNKEY INTERIOR SOLUTIONS

COMMERCIAL/RESIDENTIAL STRATEGIC SPACE PLANNING INTERIOR DESIGN AND DEVELOPMENT
IT INTEGRATION 3 DIMENSIONAL VISUALIZATION FURNITURE DESIGN AND FABRICATION

DUBAI



ACROPOL INTERIORS L.L.C
P.O.Box: 117392
No: 2010, Grosvenor Business Tower
TECOM (Near Internet City Metro Station)
Dubai, UAE.

(L. No. 596417)



ABU DHABI

ACROPOL INTERIORS L.L.C
P.O.Box: 26270
No. 102, Abu Dhabi Plaza Tower
Opposite to Al Mariah Mall
Abu Dhabi, UAE.

(L. No. CN-1977306)



MODERN FURNITURE

JOINERY MEP SERVICES OFFICE FURNITURE
FIT OUT STORAGE SOLUTION MOBILE SHELVING SYSTEM



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P.O.Box: 117392
No: 2010, Grosvenor Business Tower
TECOM (Near Internet City Metro Station)
Dubai, UAE.

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High Computer Technologies Centre LLC

we make IT work for you

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📍 P.O. Box 26270
Abu Dhabi UAE
☎ +971 2 672 07 07
📞 +971 2 672 73 11

✉ info@hicomss.ae
🌐 www.hicomss.ae
f HICOMS
in HICOMS

